

**Broad List of Stationery/Non-Stationery items/articles**

<b>Sl. No.</b>	<b>Name of the iteam</b>	<b>Quantity</b>	<b>Rate per Quantity</b>
1	Ball Pen Reynolds		
2	Pilot Pen 05		
3	Pilot Pen V-5		
4	Pilot Pen V-7		
5	Pen Uniball Eye micro		
6	Pen Montex Gel-05		
7	Pen Cello Pointec 0.5 Gel		
8	Clips Gem (Steel)		
9	Clips Gem (Plastic) Pkt		
10	Cello Tape(Small)		
11	Brown Tape		
12	Candle (12 stick Pkt)		
13	Gum Tube- Kores- 30 ML		
14	Glass Table 3'x2'		
15	Glass Table 2' x 5'		
16	Ink White Fluid		
17	Ink Stamp Pad		
18	Machine Stapler 24/6 (Big)		
19	Machine Stapler 10 (Small)		
20	Green Note Sheet (good quality)		
21	Short hand note book		
22	Punch Single		
23	Punch Double		
24	Pen Highlighter		
25	Paper cutter		
26	Dak Pad		

<b>Sl. No.</b>	<b>Name of the iteam</b>	<b>Quantity</b>	<b>Rate per Quantity</b>
27	Signature Pad		
28	Pin Cushion		
29	Pin Packet (Awl Pin)		
30	Poker		
31	Hammer		
32	Needle		
33	Pencil HB (Branded)		
34	Pencil Reporter (Branded)		
35	Paper Wight (Branded)		
36	Paper Fastener (Different sizes)		
37	Pen & Pencil Tray		
38	Plastic folder		
39	Refill Reynolds		
40	Refill Cello Pointeck 05		
41	Ruler Plastic		
42	Rubber bands Small		
43	Rubber bands medium		
44	Rubber bands large		
45	Sealing Wax		
46	Slip Book		
47	Scissors Small		
48	Scissors Big		
49	Sutli Jute		
50	Sharpener (good quality)		
51	Safety Match Box		
52	Staple Pins 24		
53	Staple pins No. 10		
54	Tags good quality		

<b>Sl. No.</b>	<b>Name of the item</b>	<b>Quantity</b>	<b>Rate per Quantity</b>
55	Thread Ball		
56	Waste paper basket		
57	Gum Stick Pad 2x3		
58	Gum Stick Pad 3x3		
59	Gum Stick Pad 3x4		
60	Gum Stick Pad 3x5		
61	Colour flag 1x3		
62	Plastic folder (solo) A-4 size		
63	Plastic folders FS size		
64	White Fluid Pen (Uni)		
65	File movement Register		
66	Section Diary(Eng.)		
67	Section Diary(Hindi)		
68	Despatch Diary		
69	PA/PS Diary		
70	Log book		
71	Attendance Register Medium size		
72	Attendance Register large size		
73	Peon Book		
74	Ruled Register ( 1 Quire)		
75	Ruled Register ( 2 Quire)		
76	Ruled Register ( 3 Quire)		
77	Ruled Register ( 4 Quire)		
78	Ruled Register ( 6 Quire)		
79	Ruled Register ( 8 Quire)		
80	Full Index ( 2 Quire)		
81	A4 size (Branded) 80 GSM		

<b>Sl. No.</b>	<b>Name of the iteam</b>	<b>Quantity</b>	<b>Rate per Quantity</b>
82	FS Size (Branded) 80 GSM		
83	B-4 Size (Branded)		
84	A-3 size (Branded)		
85	A-4 size (75GSM) (JK)		
86	Agarbatti Pkt.		
87	Broom Phool (Dozen)		
88	Nariyal Broom (Dozen)		
89	Road Broom (Bamboo)		
90	Wiper (each)		
91	Floor Duster (Dozen)		
92	Duster White (Big) (Dozen)		
93	Duster White (small) (Dozen)		
94	Yellow Duster (Big) (Dozen)		
95	Yellow Duster (small) (Dozen)		
96	Baygon Spray 1/2 Ltr. Tin		
97	Baygon Spray 1 Ltr. Tin		
98	Baygon Spray 5 Ltr. Tin		
99	Allout Machine		
100	Allout Refill		
101	Hit Spray (Black)		
102	Cleanzo 5 Ltr. Tin		
103	Phinyal Branded 5 Ltr.		
104	Room Freshener (Sandal)		
105	Room Freshener (Bainson/Jaismin/Catchy Make)		
106	Lux Soap		
107	Surf 1 kg		
108	Vim 1 kg		

<b>Sl. No.</b>	<b>Name of the iteam</b>	<b>Quantity</b>	<b>Rate per Quantity</b>
109	Fena Powder 1 kg		
110	Colin		
111	Harpic 500 ml.		
112	Odonil		
113	Tissue Paper for Toilet (Quality)		
114	Napkin Paper (Moisture)		
115	Napkin Paper		
116	Naphthalene Balls		
117	Toilet Brush		
118	Soap Case		
119	Plastic Bucket 10 Ltr		
120	Plastic Bucket 20 Ltr.		
121	Plastic Mug		
122	Brasso		
123	Toilet Acid 5 Ltr		
124	Clean flash (Toilet Cleaner)		
125	Agarbati Sandal		
126	Fem Liquid Soap		
127	Homocol liquid soap		
128	Long Bamboo Brush		
129	Pencil Cell		
130	Duro Cell		
131	Torch Cell		
132	Torch 3 Cell		
133	Torch 2 Cell		
134	Leather Brief Case		
135	Leather Dak Bag		

<b>Sl. No.</b>	<b>Name of the iteam</b>	<b>Quantity</b>	<b>Rate per Quantity</b>
136	Cloth Dak Bag		
137	Ladies purse		
138	Calculator Casio 12 Digit		
139	Calculator Pocket Size		
140	Towel Full size white		
141	Towel Coloured full size		
142	Towel Car Size		
143	Door mat		
144	File Board		
145	File Cover		
146	Envelopes Brown 9" x 4"		
147	Envelopes Brown 10" x 4 ½"		
148	Envelopes Brown 11" x 5"		
149	Envelopes Brown 16" x 6"		
150	Envelopes White 9" x 4"		
151	Envelopes White 10" x 4 ½"		
152	Envelopes White 11" x 5"		
153	Envelopes White 16" x 6"		
154	Envelopes Window White 10" x 4 ½"		
<b><u>NOTE</u></b>	1. Wherever applicable please mention the Brand name for which the price has been quoted. 2. Wherever applicable please mention appropriate quantity for which the price is quoted.		